

**HIGH COMMISSION OF INDIA
MAPUTO (MOZAMBIQUE)**

**REQUEST FOR PROPOSAL
FOR
SUPPLY OF FOUR (04) AMBULANCE VEHICLES
FOR DONATION TO THE MINISTRY OF NATIONAL DEFENCE
OF THE REPUBLIC OF MOZAMBIQUE**

REQUEST FOR PROPOSAL (RFP)

1. General.

1.1 The High Commission of India, Maputo invites Technical and Financial Bids for supply of four (04) ambulance vehicles at Maputo, Mozambique. The procurement will follow a single-stage two-bid system. The Technical and Financial Bids will be physically submitted by the Bidder before 1600 hrs on 05 January 2026 in two separate sealed envelopes clearly superscribed as “TECHNICAL BID FOR SUPPLY OF FOUR (04) AMBULANCE VEHICLES” and “FINANCIAL BID FOR SUPPLY OF FOUR (04) AMBULANCE VEHICLES” respectively. The two envelopes should be further enclosed in a larger sealed envelope superscribed with the words “BID FOR SUPPLY OF FOUR (04) AMBULANCE VEHICLES” alongwith all required documents to “Head of Chancery, High Commission of India, 167, Avenida Kenneth Kaunda, Maputo, Mozambique”.

1.2. Only physically-submitted bids will be eligible. Bids submitted through email will not be accepted.

2. Critical Information Summary.

Aspect	Information
Item/Product	Ambulance Vehicles
Quantity	Four (04)
Buyer	High Commission of India
Buyer Address	167, Avenida Kenneth Kaunda, Maputo, Mozambique
Country of Manufacture	India - Applicable to the Main vehicle only and not to ambulance related modifications
EMD	2% of the total bid amount
Performance Security	5% of the total contract amount
Delivery Location	Maputo

3. Critical Dates.

Aspect	Date & Time
Tender Publishing Date	10 December 2025
Online Clarification Period	10 December 2025 to 31 December 2025
Pre-Bid Meeting	1100 hrs on 15 December 2025
Bid Submission Deadline	1600 hrs on 05 January 2026
Technical Bid Opening Date	1100 hrs on 06 January 2026
Financial Bid Opening Date	1100 hrs on 07 January 2026
Delivery Time	Within 60 days from the date of award of contract

4. **Terms & Conditions Related to Bidding Process.**

4.1 Address for submitting bids or seeking clarifications:-

Head of Chancery

High Commission of India

167, Avenida Kenneth Kaunda, Maputo, Mozambique

hoc.maputo@mea.gov.in.

Contact person: Mr Anil Kumar, Head of Chancery, Second Secretary /HOC

Telephone: **+258 21493668**; E-mail: **hoc.maputo@mea.gov.in**

4.2 **Submission of Bids.**

4.2.1 Bids should be prepared on the original memo / letter pad of the Bidder furnishing, inter alia, details like VAT number, copy of government licence letter, bank details and complete postal & e-mail address of the Bidder. Bids will be sealed as explained at Para 1.1 earlier.

4.2.2 Sealed Bids should be either deposited at the High Commission of India, Maputo, Mozambique or sent by registered post at the address given at Para 4.1 above so as to reach by the due date and time.

4.2.3 The following documents shall form part of the bid:-

4.2.3.1 RFP (this document) and any Addenda if issued.

4.2.3.2 Technical Bid.

4.2.3.3 Financial Bid.

4.2.3.4 EMD/Certificates/Proofs as per Para 4.4 and 4.12 of this document will be submitted in the Technical Bid envelope.

4.3 **Bid Submission Deadline.** The bid should be submitted by 1600 hrs on 05 January 2026. Bids received after the deadline will not be considered. No responsibility will be taken by the Buyer for postal delay or non-delivery of bid documents. Bids sent by e-mail or in improperly sealed condition will not be considered.

4.4 **Earnest Money Deposit (EMD).** An EMD equal to 2% of the total bid amount shall be submitted by each Bidder. It could be in the form of Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee. The EMD must remain valid for a period of 45 days beyond the final bid validity period. It will be released, without interest, after the contract is awarded to the successful Bidder.

4.5 **Clarification Regarding Contents of the RFP.** Bidders may obtain clarification regarding the contents of the RFP by sending their queries on hoc.maputo@mea.gov.in. Online clarification period will extend from 10 December 2025 to 31 December 2025. Queries received after the above deadline will not be replied to. A pre-bid meeting will also be held at 1100 hrs on 15 Dec 2025 to address queries from the bidders.

4.6 **Number of Bids per Make/Model.** Each Bidder shall submit only one bid for a particular make/model of Ambulance. A Bidder who submits more than one bid for the same make/model shall be disqualified.

4.7 **Modification and Withdrawal of Bids.** A Bidder may modify or withdraw his bid prior to the submission deadline. This may be done after providing a written notice (email followed by hard copy) to the Buyer and after obtaining latter's acknowledgment on the same.

4.8 **Clarifications Regarding Contents of Bids.** During evaluation and comparison of bids, the Buyer may ask the Bidder for clarification of his bid. The request for clarification will be given in writing and no change in prices or substance of the bid will be sought, offered or permitted. No post-bid clarification on the initiative of the Bidder will be entertained.

4.9 **Rejection of Bids due to Unethical Practice.** Any unethical practice such as canvassing by the Bidder in any form, unsolicited letter and post-tender correction may invoke rejection of bid. Conditional bids will be rejected.

4.10 **Validity of Bids.** The Bid should remain valid till (180 days) from the last date of submission.

4.11 **Cost of Bidding.** The Bidder shall bear all costs associated with preparation and submission of bid. Buyer shall have no liability in this regard.

4.12 **Language.** All documents relating to the bid shall be in English language. Where the original document is in Portuguese language, a translated version shall accompany.

4.13 **Eligibility Criteria.** The bidder will submit proof of meeting each of the following eligibility criteria alongwith the technical bid:-

4.13.1 The product being offered must be Made-in-India. This applies to the main vehicle and not ambulance-related modifications.

4.13.2 The Bidder must be a Mozambique based authorized distributor or reseller having service centres in the country.

4.13.3 The product being offered or its older variants should be in service with the Government of Mozambique or the Government of India, or both.

4.13.4 The Bidder should have executed sales of the product being offered in the past three years.

4.13.5 The Bidder must submit company's Average Annual Turnover over the last three years as a proof of financial health.

4.14 **Technical Specifications.** In addition to compliance to the above conditions, the product being offered must meet the technical specifications stated at Para 6 of this document.

4.15 **Price Bid Format.** The price shall be quoted as per the following format in US Dollars.

Ser No	Description of Items	Quantity	Price per unit in USD (figures & words)	Total Price in USD (figures and words)
4.15.1	Basic Cost of Ambulances including two-year warranty	04		
4.15.2	Taxes & Duties, if any	As per actuals, if paid.		
4.15.3	Additional costs, if any			
Total				

Note. This being a donation from the Government of India to the Government of Mozambique, custom duty waiver will be endeavoured. The Bidder must factor in the same.

4.16 **Evaluation of Bids.**

4.16.1 The Technical Bids will be opened at 1100 hrs on 06 January 2026 at High Commission of India, Maputo. Bids that are not compliant with all the eligibility and qualifying requirements of the RFP will be discarded.

4.16.2 The Financial Bids of technically compliant Bidders will be opened at 1100 hrs on 07 January 2026 at High Commission of India, Maputo. The successful Bidder will be decided on the basis of the lowest total price quoted, as per the Price Format specified earlier.

4.16.3 The Bidders may depute their representatives, duly authorized in writing, to attend the opening of Bids. Rates and important financial /technical clauses quoted in bids will be read out in the presence of all representatives. The event will not be postponed due to non-presence of representative of any Bidder.

4.17 **Amendment of Tender Document.** The Buyer may amend the tender document (RFP) by issuing Addenda before the deadline for submission of bids, albeit with due consideration to the response time needed by the Bidders.

5. **Terms & Conditions Applicable After the Selection of Supplier.**

5.1 **Signing of Agreement.** The award of contract (placement of supply order) to the successful Bidder will be formalised by signing of an Agreement between the Buyer and Supplier. The contract will be aligned with the terms and conditions of this RFP.

5.2 **Delivery Period.** The Supplier shall be required to deliver all four (04) Ambulance vehicles complete in all respects within 60 days from the date of the award of contract. Buyer would be entitled to cancel the Order in case delivery is not received within the stipulated period. Extension of delivery period will be at the sole discretion of the Buyer.

5.3 **Delayed Delivery Charges.** In case of delay in delivery of Ambulance vehicles beyond the stipulated date, the Supplier shall be liable to pay delayed delivery charges @ 01% (one percent) of the value of supply order for each week of delay, subject to maximum of 10% (ten percent). In case the delay is due to reasons beyond the control of supplier, the Buyer may review imposition of delayed delivery charges at its sole discretion.

5.4 **Warranty.** The Supplier shall provide full warranty of Ambulance vehicles for a period of two years. The Supplier will also provide complimentary Annual Servicing at its authorised service centres in Mozambique for the first two years.

5.5 **Technical Documents along with the Ambulances.** The Supplier shall provide standard documents with the vehicles such as Detailed User Manual, Warranty Certificate, etc in Portuguese/English language.

5.6 **Pre-delivery Inspection.** The Supplier shall conduct pre-delivery inspection of Ambulances at its premises in the presence of Buyer on a mutually convenient date. Defects and observations of the Buyer, if any, shall be rectified before final delivery of the equipment. The Supplier shall submit the Pre-Inspection Report along with the original documents before delivering the Ambulance vehicles.

5.7 **Post-delivery Inspection.** The Buyer and Supplier will also undertake physical inspection of the Ambulances at the time of final delivery.

5.8 **Payment.** Payment process for the entire amount, as specified in the contract agreement, will be initiated by the Buyer on completion of delivery.

5.9 Performance Security. The successful Bidder will submit, within 30 days from receipt of supply order, a Performance Security equal to 5% (five percent) of the order value. This could be in the form of Bank Guarantee, Online Payment, Account Payee Demand Draft or Fixed Deposit Receipt. Performance security should remain valid till the completion of warranty period.

6. Technical Specifications.

Ser No	Aspect	Technical Specification Required
6.1	Make Model	Model 2025 or Latest
6.2	Country of Manufacture	India
6.3	Engine Size	2.2-2.5 Litres
6.4	Engine Cylinders	4
6.5	ABS and Air Bags	Required
6.6	Power Steering and Electric Traction	Required
6.7	No of Speed Gears	5 + Reverse
6.8	Compliance to Emission Norms	As per Government of Mozambique compliance
6.9	Vehicle Safety	Air bags, ABS system, fire extinguisher, independent front suspension
6.10	Patient Comfort & Medical Ease	A/C in patient's cabin, ventilation fan, stretcher with drop down legs, doctor's seat, intercom systems between the driver and patient cabin, suitable lighting, non-slip flooring, secured storage, oxygen cylinder and additional seating.